



# RETURN MERCHANDISE AUTHORIZATION FORM

For the Complete Return and Exchanges Policy, visit <https://info.pipette.com/return-policy>

**PLEASE PRINT FORM, FILL IT OUT, AND SEND IN WITH YOUR PRODUCT RETURN**

## CUSTOMER INFORMATION

Name	Phone	Email	Account No.	Order No. / RMA#

## RETURN INFORMATION

Catalog No.	Reason for return	Item used in Lab (Yes or No) *	Warranty Yes / No?

Please attach list for additional items

\* If the returning product has been used, it must be decontaminated. All substances the product has been exposed to must be identified. Pipette.com reserves the right to refuse return of a product(s) exposed to microbiological, chemical, or radioactive substances that may be detrimental to the safety of our employees.

## DECONTAMINATION INFORMATION

List any substances the items have come in contact with:	
Decontamination method:	

## EXCHANGE INFORMATION

PLEASE PROVIDE CATALOG NUMBERS AND DESCRIPTIONS FOR DESIRED ITEMS			To be completed by Pipette.com		
Catalog No.	Description	Quantity	New Order No.	Restocking Fee	Completion Date

## REFUND INFORMATION

PLEASE PROVIDE INFORMATION FOR DESIRED REFUND OPTION		To be completed by Pipette.com	
Refund Option (please select option):	Information Needed	Restocking Fee	Completion Date
Credit Added to Pipette.com Account <input type="checkbox"/>	Pipette.com Account Number:		
Refund Issued by Check <input type="checkbox"/>	Mailing Address (where check is to be mailed):		
Refund Issued to Credit Card <input type="checkbox"/>	Card Type:		
Refund issued by ACH/Wire <input type="checkbox"/> Required: Please provide your banking information separately on company letterhead.	Name on Card:		
	Card No.:		
	Exp. Date:		

Pipette.com will evaluate returned products prior to any further action being taken. **Items approved for return must be received within 30 days of the issuance of this RMA.** You must include this form with your shipment. A Restocking Fee of 20% may be applied to returns. Items that have been shipped directly from a manufacturer are subject to the constraints of the vendor's return policy and are not covered by Pipette.com's return policy. Please allow 5 business days for processing of RMA Request. We are not responsible for packages lost in transit without proof of tracking information.

Please ship to:

**Pipette.com**

**ATTN: RETURNS DEPT.**

**10360 Sorrento Valley Rd., Ste. E**

**San Diego, CA 92121**

**By signing and returning this form you confirm that you have read and agree to the Returns and Exchanges Policy.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To be completed by Pipette.com Returns:

Date return received: \_\_\_\_\_

Received by: \_\_\_\_\_

Returned to stock

Sent to Lab

Defective